

# CITY OF SAN DIEGO COMMISSION FOR ARTS AND CULTURE

## Acknowledgement Plan

Name of Organization	
Person Completing this Form	
Title	
Phone	
Fax	
Email	

**Instructions:**

Please use the table below to identify the ways in which your organization plans to acknowledge City funding. The items listed in the following table are offered as suggestions. You are encouraged to select as many ways that are appropriate to the size of your organization. If there are additional ways you have identified that are not included in the table, please feel free to add them. As part of your Final Performance Report, you must resubmit this Plan with the Final Performance Report column completed at that time.

Number of times the item will be done	Item	Number of Copies to be produced	Final Report
<b>Printed Materials: Acknowledgement (statement and/or Commission logo)</b>			
	Season brochure		
	Programs		
	Post cards		
	Education/outreach materials		
	Other (specify)		
<b>Printed Materials: Feature Articles</b>			
	Newsletters, journals, magazines, etc.		
	Programs		
	Other (specify)		
<b>Electronic Materials</b>			
	E-newsletters		
	Other (specify)		
<b>Advertising</b>			
	Public Service Announcements or other “free” ads		
	Newspapers		
	Magazines		
	Television		
	Other (specify)		
<b>Website</b>			
	Link to Commission		
	Statement and/or logo		
	Other		
<b>Signs, Banners, and other displays</b>			
	Electronic		
	“Recognition walls”		
	Marquis		
	Lobby/entrance		
	Other (specify)		

**Please attach up to three samples with your Final Performance Report.**